How to skip the Item Description field for line items on Purchase Requests

Summary:

How to skip the Item Description field for line items on Purchase Requests

Cause:

A change can be made in the Data Dictionary to have this field skip automatically.

Solution:

1. Go to **Setup/ System/ Configuration/ Data Dictionary**
2. Choose the **System Data Dictionary** window
3. Choose the **VT_PO_ORD_LIN** table
4. Choose the **DESCR** column
5. Click the **Customize column** button
6. In the Data Dictionary window choose to make the DESCR column skip by selecting **Yes** for the **Skip** option.
7. Click **Save and Refresh**
8. Exit CounterPoint SQL

When CounterPoint SQL is relaunched the next Purchase Request will skip over the item's description.