

# How to skip the Item Description field for line items on Purchase Requests

## Summary:

How to skip the Item Description field for line items on Purchase Requests

## Cause:

A change can be made in the Data Dictionary to have this field skip automatically.

## Solution:

1. Go to **Setup/ System/ Configuration/ Data Dictionary**
2. Choose the **System Data Dictionary** window
3. Choose the **VT\_PO\_ORD\_LIN** table
4. Choose the **DESCR** column
5. Click the **Customize column** button
6. In the Data Dictionary window choose to make the DESCR column skip by selecting **Yes** for the **Skip** option.
7. Click **Save and Refresh**
8. Exit CounterPoint SQL

When CounterPoint SQL is relaunched the next Purchase Request will skip over the item's description.

Note: A defect introduced in 8.4.5 prevented the above changes from allowing the description to be skipped. This issue has been corrected in the 8.4.6.4 service pack.

Online URL: <https://counterpoint.knowledgebase.co/article.php?id=83>